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| **Ref No:** | **Risk Assessment Title** | | **Assessor name** | **Assessment date** | **Review date** |
|  | **Visits in School Covid – 19 - Risk Assessment – Version 1** | | **Rick Walker** | **April 2021** | **WEEKLY** |
| **Passed to relevant school on arrival.** | | **School name:** | | **Date published** | **24/04/2021** |

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| **Ref** | **Tasks, Issue** | | **People carry out tasks or those at risk** | | **Our Safety Measures** | | | | |
| (a) | Awareness of policies and procedures | | Lemmiout Activities Staff. And school staff. | | Visits to school are carried out in line with all relevant statutory guidance and legislation, including, but not limited to:   * + Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013 (RIDDOR)   + DfE (2019) ‘Keeping children safe in education’   + DfE (2020) ‘Coronavirus (COVID-19): implementing protective measures in education and childcare settings’   All of our representatives will act in accordance with the school policies and documents:   * + Visitor Policy   + Child Protection and Safeguarding Policy   + Infection Control Policy   Providing they have been made available  Visits to school take place when scheduled and as directed, with approval from the Headteacher, where required.  Our representatives will ensure that they are aware of the school’s infection control and social distancing measures.  **We will ensure that no one has experienced coronavirus (COVID-19) symptoms, or been in contact with somebody who is experiencing symptoms, in the last 14 days.** | | | | |
| (b) | Infection Control/Poor hygiene practice | | Lemmiout Activities staff, School staff, visitors, pupils, contractors, parents, governors | | We will adhere to the school’s Infection Control Policy at all times. In addition to Lemmiout Activities policies ( as below)  As visitors must wash their hands with soap or alcohol-based sanitiser (that contains no less than 60 percent alcohol) and follow infection control procedures in accordance with the DfE and PHE’s Guidance at regular intervals, including when they enter and buildings. Further guidance on hand washing can be found at <https://www.nhs.uk/live-well/healthy-body/best-way-to-wash-your-hands/>  The number of contacts a visitor encounters while on the school premises is minimised.  We do not enter the site if they are displaying symptoms of coronavirus.  We will endeavour to carry hand sanitiser with us during visits.  We agree that schools and venues reserve the right to ask us to leave the premises if they are not practising infection control measures adequately.  Should a representative from Lemmiout Activities exhibit any corona virus symptoms They will inform the locations and venues that they have visited for the previous 7 days.  Where a result is positive for coronavirus, The school will be informed and will be asked to follow national guidance and the advice provided by the local HPT. | | | | |
| (c) | Social Distancing | | Lemmiout Activities staff, School staff, visitors, pupils, contractors, parents, governors | | Our representatives will adhere to the school/venues Social Distancing Policiesat all times. | | | | |
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| (d) | Shared Equipment | | Lemmiout activities Staff, School Staff, visitors, pupils, contractors, parents, governors | | All equipment used will be cleaned after each session. And then quarantined for a minimum of 24 hours  Children, staff and participants to wash their hands/sanitise after the activity | | | | |
| (e) | PPE | | Lemmiout activities staff, School Staff, visitors, pupils, contractors, parents, governors | | Guidance states that staff in education, childcare and children’s social care settings will not require PPE beyond what they would normally need for their work, even if they are not always able to maintain a distance of 2 metres from others.  PPE is only needed in a very small number of cases if:   * + an individual child, young person or other learner becomes ill with coronavirus (COVID-19) symptoms and only then if a distance of 2 metres cannot be maintained   + a child, young person or learner already has routine intimate care needs that involve the use of PPE, in which case the same PPE should continue to be used   Should a school or venue ask Lemmiout Activities staff to wear PPE during a visit they must comply or leave the premises.  Masks will be carried by Lemmiout Activities representatives when on visits to schools or venues. | | | | |
| **Additional actions taken to manage this risk** | | | | | | | | | |
| **No.** | | **Action required** | | **Action target date** | | **Person responsible** | **Notes Comments** | **Date completed** | |
| **1.** | |  | |  | |  |  |  | |
| **Notes of ongoing issues or concerns relating to this assessment.** | | | | | | | | |
| Government advice is changing daily. While this risk assessment is relevant today, tomorrow it may need updating. Therefore, this document will be updated in the light of any guidance changes and re-circulated to staff. | | | | | | | | |